Classroom Managed--Minor

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| **Category** | **Definitions and Examples** |
| **Inappropriate Language** | *Any spoken, written or non-verbal communication that insults, mocks, belittles, or slanders another person and/or using inappropriate language*Examples:* Put-downs, taunts, or slurs of a non-offensive nature
* Offensive communication targeting race, gender, faith, etc…of others “big dummy”, “all your family is dumb”, “stupid”, “ugly”, “shut-up”, “trick”, juggin’
* Making faces
* Shooting “a bird”
* Calling others students names such as fat, ugly, gay, etc.
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| **Physical Contact** | *Any incidence in which a student engages in inappropriate physical contact with another student and there is no injury** Horseplay
* Playful grabbing
* Pinching
* Non-aggressive punching or slapping
* Chasing
* Shoving
* “Not keeping hands/feet to self.”
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| **Disrespect** | *Brief or low-intensity failure to respond to adult requests. Behavior which shows contempt for authority.* * Not completing work
* Sleeping
* Talking back
* Not following directions
* Rolling eyes
* Humping shoulders
* Tisking
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| **Interruption** | *Any disturbance or interference that takes away from the learning environment.** Talking out
* Tapping pencils
* Repeated noises
* Intentional distractions
* Pranks
* Making messes
* Throwing paper wads, etc.
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| **Property Misuse** | *Use of property in a way in which it was not designed that does not cause physical harm or injury to one’s self or others** Breaking pencils/crayons
* Kicking furniture
* Mishandling text books/library books
* Tearing up paper, assignments, handouts
* Messing with hallway displays
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| **Lying Cheating/Forgery/Theft** | *Student delivers message to an adult that is untrue and/or deliberately violated the rules. Uses dishonest methods to gain academic advantage.**Signing someone else’s name or taking credit for something that is not yours.** Copying answers from someone else
* Not telling the truth to an adult
* Not telling all the details of an event.
* Taking someone else’s pencil
* Turning in someone else’s work as your own
* Signing parent’s name
* Taking classroom incentives without permission
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 Administrator Managed—Major

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| **Category** | **Definitions and Examples** |
| **Abusive language/Profanity** | Student delivers verbal messages that include swearing, name calling or use of words in an inappropriate way |
| **Physical aggression/assault** | Student engages in actions involving serious physical contact where injury may occur (e.g. hitting, punching, hitting with an object, kicking, hair pulling, scratching, etc.) |
| **Insubordination/non-compliance/overt defiance** | Student engages in refusal to follow directions, talks, back, and/or delivers socially rude interaction |
| **Harassment/Bullying** | Student delivers disrespectful messages (verbal or gestural) to another person that can include threats and intimidation, obscene gestures, pictures or written notes*\*Disrespectful messages include negative comments based on race, religion, gender, age, national origin, physical, personal, sexual, cyber, disabilities* |
| **Fighting** | Student is involved in mutual participation in an incident involving physical violence |
| **Extreme Disruption** | Student engages in behavior causing an interruption in a class or activity. Disruption can include:* Sustained loud talk
* Yelling
* Screaming
* Noise with materials
* Horseplay or roughhousing
* Sustained out of seat behavior
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| **Property damage/Vandalism** | Student participates in an activity that results in destruction and/or disfigurement of property.* Writing/painting graffiti on school walls
* Carving on desk
* Deliberately breaking classroom materials
* Throwing desks, chairs, etc.
* Tampering with school property or fixtures
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| **Forgery/Theft** | Student is in possession of, having passed on, or being responsible for removing someone else’s property or has signed a person’s name without that person’s permission. * Taking money, calculators, books, or other classroom property
* Taking classroom incentives
* Taking property that belongs to the school, teachers, and/or students
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| **Gang affiliation display** | Student uses gestures, dress, and/or speech to display affiliation with a gang |
| **Use/possession: drugs/alcohol, tobacco, combustibles** | * Student is in possession of or is using illegal drugs/substances or imitations.
* Student is in possession of or is using alcohol.
* Student is in possession of or is using tobacco.
* Student is in possession of substances/objects readily capable of causing bodily harm and/or property damage (matches, lighters, firecrackers, gasoline, lighter fluid)
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| **Bomb threat/false alarm** | Student delivers message of possible explosive materials being on-campus, near campus, and/or pending explosion |
| **Use/possession of weapons** | Student is in possession of knives or guns (real or look alike), or other objects readily capable of causing bodily harm |
| **Threat (other)** | Student makes a written, spoken, and/or non-verbal threat to another person (student, adult). Threat is considered hostile behavior. |

 Location Definitions

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| **Locations** | **Definition** |
| Classroom | Classrooms used for instructional purposes. |
| Bathroom/restroom | Areas used by students for taking care of personal needs. |
| Bus Loading Zone | The area used for bus loading and unloading. |
| Cafe | The area used for breakfast and lunch. |
| Commons/Common Area/ IB Park | Areas shared by students and staff for specific activities. |
| Gym | Areas used for physical education activities. |
| Hallway  | Areas designated for passing from one activity/ class to another. |
| Library | The area designated for research and study. |
| Office | The area used by school staff for primary school business and management |
| Bus | Inside the bus at anytime |
| Playground | The outside area used for recess breaks. |
| Special event/assembly/ field trip | Infrequent activities that occur in and/or out of school. |
| Art Room | The area designated for art classes. |
| Computer Lab | The area designated as the computer and technology classroom.  |

Administration-Disciplinary Consequences

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| **Administrative Decision** | **Definition** |
| Bus Suspension | Consequence for referral results one or more consecutive day(s) period when student not allowed on the bus. |
| Conferenced with Student | Consequence for referral results in student meeting with administrator, teacher, and/ or parent (in any combination). |
| Expulsion/ Zero Tolerance | Consequence for referral results in student being dismissed from school for one or more days. |
| Individualized Instructional Plan | Consequence for referral results in student receiving individualized instruction specifically related to the students problem behaviors. |
| In-School Suspension  | Consequence for referral results in a period of time spent away from scheduled activities/classes during the school day.\*More than 30 minutes spent in office with administration or designee |
| Loss of Privilege | Consequence for referral results in student being unable to participate in some type of privilege.  |
| Out-of-School Suspension | Consequence for referral results in one or more consecutive day(s) when student is not allowed on campus.  |
| Parent Contact/Conference | Consequence for referral results in parent communication by phone, email, or person to person about the problem. |
| Restitution | Consequence for referral results in apologizing and/or compensating for loss, damage, or injury. |
| Saturday School | Consequence for referral results in student attending classes on a Saturday. |
| Time in Office  | Consequence for referral results in student spending time in the office away from scheduled activities/classes\*Less than 30 minutes spent in office with administration or designee. |
| Alternate placement/ other | Student is placed in an alternative program/placement. Other is at administration discretion.  |